

The Morgan Conservatory  
2021 Summer Internship Program  
Intern Roles and Responsibilities

## Morgan Conservatory Internship Program

### *Studio*

#### Project Initiative

The Studio Intern will learn the proper practices of using and maintaining a shared studio/production papermaking space as well as techniques of art making in letterpress and paper marbling. Studio use and maintenance will be taught using a hands-on approach where the intern will partake in fiber preparation, hand papermaking, paper production, and general cleaning, organizational, and preparative tasks. Letterpress and paper marbling art practices will be taught through a project initiative of creating greeting/post cards for personal use and outreach to Morgan donors.

#### Organizational Tasks

The Studio Intern will prepare materials and studio spaces for workshops and community art events. The intern will also cut fabric and prepare other fibers for use in production papermaking and workshops. Organization of paper studio supplies will be expected.

#### Roles and Responsibilities

- Cut paper for various book structures to prepare for workshops and art making kits
- Create stencils for use in pulp painting workshops and demonstrations
- Cut fabric and prepare other fibers to produce pulp used in papermaking
- Learn pulp pigmentation and create sheets of paper for the Morgan store\*
- Learn the art of paper marbling and setting type for Letterpress printing to create greeting/post cards
- Organize shelving units in paper studio
- Prepare paper production areas
- Learn all steps involved in hand papermaking
- Clean and maintain studio spaces and supplies

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*Garden*

Project Initiative

The Garden Intern will learn processes of hand papermaking with natural fibers from plant to paper by growing, harvesting, and processing plant fiber from the Morgan's own garden. The intern will leave this program with the knowledge to maintain a fiber garden, process fiber into pulp and create technically sound sheets of handmade paper.

Organizational Tasks

The Garden Intern will be responsible for the general well-being and upkeep of the fiber garden. The intern will weed, prune, and transplant as well as organize gardening equipment and processed fibers.

Roles and Responsibilities

- Weed, prune, and provide general maintenance to the Morgan's paper fiber garden
- Organize and maintain gardening equipment
- Process Kozo and Milkweed fibers from previous harvests for use in papermaking
  - o Steam, strip, cook, scrape and beat fibers into paper pulp
- Learn the intricacies of papermaking with natural fibers and natural fiber preparation
- Create sheets of handmade paper using locally harvested fibers\*

\*A portion of all paper made in the internship program will be for sale in the Morgan store and a portion will be available for the intern's portfolio.